

STOKE GABRIEL NEIGHBOURHOOD PLAN

STEERING GROUP

Draft Minutes of the meeting held in the village hall on Thursday 12th July 2018

Attendance: Peter Fenwick, David Watts, Mike Webster, Andrew Houghton, Tom Morris, Paul Bedford, Chris Roach, Richard Harris, George Ord

1. Apologies: David Hazelton, Cathy Mittler, Olga Ager, Nick Chisholm-Batten

2. Minutes of the meeting of 14th June'18 agreed and approved.

3. Matters arising:

Housing – discussed in main meeting

Outstanding Actions - Draft of NP designation and area docs to be circulated - RH

4. Plan Writing

- *PF gave an overview of the current status.*

Action: PF to review first draft template against other Neighbourhood Plans and recirculate the task list and those responsible for each section.

- *Green Spaces – D Watts urged that – in the light of current experience elsewhere – the Group assess the size of its proposed LGSs and if over 9 hectares in area obtain strong evidence for their proposed inclusion (cf NPPF 74 & 77 and conflict re Public Open Space designations). [SEP]*
- *Businesses – Cathy Mittler reported by email that she has spoken to 25 businesses and continues to approach more.*
- *Housing – Draft 'call for sites' document tabled.*

Action: PF to draft a cover letter and distribute the letter and document before next meeting 14-09-18; and adjust text to include

a. note of the Plan's period 2014-2034 &

b. unambiguous statement re the housing numbers counted that fall within the Plan's period.

5 Website^[1]_{SEP} final review of content underway and being readied for going 'live'

Action: a note re GDPR is required (read with AOB below)

6 Joint Local Plan Update – the Examiners' report is expected end July'18.

7 SGCLT update – see the attached.

8 AOB

a. by their January 2019 meeting the Parish Council will need to have undertaken SG's Neighbourhood Plan renewal process with SHDC.

b. GDPR – the required actions to comply to be investigated with other NP Groups.

9. Date of next meeting^[1]_{SEP} Thursday 13th September 2018 in the village hall, 6:30pm